

# Third Academy Calgary South/North Parent Council

## Regular Meeting - October 21, 2015

In attendance: Karen Narfason, Joe Smith, Rehana Mattu, Kathryn McFadden, David Beresford, Kerrie Senyk, Marlene Wright, Sandie Smith, Mel Victor, Stephanie Kolmotycki

Absent: Teresa Asuncion, Call to order

- a. Kathryn called the meeting to order at 7:07 p.m.
2. Review and approve minutes of the previous meeting
  - a. Kathryn moved to approve the minutes; David seconded
3. Review and approve agenda; add new business items if required
  - a.
4. Chair's report (or Vice-Chair if Chair is absent) - if anything to report
  - a. Kathryn - nothing to report
  - b. Karen - no report. Would like to ensure that upcoming events are staffed with volunteers and timelines are attached to tasks.
5. Treasurer's report (financial status and most recent transactions)
  - a. Kerrie asked the executive to vote on whether we attempt to change the signing authorities for the servus credit union or abandon it because the remaining balance is so small.
  - b. Joe volunteered to contact Kim Cunningham and Brendan Walsh to request they close out the account and attempt to retrieve the \$55.99 balance that remains in the account.
  - c. Kerrie will research and select a financial institution to find one that has free transactions, no minimum balance, hours of operation, interest payments, service reputation and report back.
  - d. Kerrie gave the financial reports for North and South PAC.
  - e. Stephanie Kolmotycki volunteered to become the North PAC treasurer. All in favour. Stephanie is elected. Kerrie and Stephanie will visit the BMO to change over signing authorities.
  - f. Sandie asked if Kerrie was able to locate the blank cheque #33 issued to Tsuu Tina Gaming. Kerrie replied no but would check into stopping the cheque.
  - g. Kerrie, Stephanie and Karen need to meet for an official handover of North PAC financials.
6. Fundraising coordinator's report
  - a. No report- no fundraising coordinator has been nominated to date.
  - b. Kathryn will run some fundraisers that don't require a coordinator, e.g Fundscrip.
  - c. Joe advised that he will take an active role in fundraising.
  - d. Mel asked about Steeped Tea fundraising. Kathryn shared her contact information with Mel so the "tea lady" can work with Kathryn.
7. Volunteer coordinator's report
  - a. Joe and Rehana will establish "room parents". Sandie is assisting Rehana with this.

- b. Kerrie will identify requirements for volunteers for events related to AGLC. She will communicate these requirements to Rehana and Joe. They will then reach out to their coordinators to staff the events.
- c. Volunteer requirements for non-AGLC events will not be identified by Kerrie.

North PAC participants left to continue their meeting separately

## 8. Principal's report

### a. School news/events

- a. Things are going well with the school consolidation. School administrators meet regularly to address any issues that come up.
- b. Third Warts houses program in progress.
- c. Duke of Edinburgh awards program kicked off.
- d. Terry Fox run this week. Joe has signed a contract to use West Island College's athletic field whenever we need it.
- e. Planning to participate in the Adopt-a-Highway program. 2km stretch on 22X.
- f. High school will participate (one team) in the Cardboard Boat Race.
- g. Halloween festivities - Wednesday for jr/sr, Friday elementary. On the Friday, jr/sr will go to the swimming pool.
- h. Request: if we were in charge, what would we do?
  - Kerrie suggested parent contact management. Kathryn provided a link to [volunteersignup.org](http://volunteersignup.org) to help with coordinating volunteers. Kerrie will pilot it for the November 28 bingo. Check whether the coordinator can sign up a volunteer or if they have to do it themselves (self-register).
  - Kathryn requested internet access for students. Right now students connect to the Farmers' Market wireless (which bothers the market) and the school has no control over what the kids can look at on the market's internet. Joe will consider it. Maybe TTA could consider Desire2Learn or HomeLogic. Could we build a "kids portal" so the kids could easily access sites such as mathletics, razkids, etc.
  - Kathryn would like to see the kids camp more, e.g. Jubilee, Mockingbird. Winter camping at residential camping facilities. Kathryn would like to try to extend these opportunities to elementary students.
  - All suggested that we learn about and make the best use of parents as resources

### b. Donation requests from the school

- a. No current requests
- b. All agreed that we need to work together with the North PAC to make decisions about fundraising and disbursements to the school, particularly with AGLC revenues. Not sure about funds raised outside of AGLC events.

## 9. New business

### a. AGLC coordination

- a. Kerrie agreed to continue representing both PACs in coordinating with AGLC

### b. Fundraising

- a. Run Santa Run - Kathryn will reach out to Sabrina and report back to the PAC executives. Current date of the run is December 12. Mel reminded that we could ask MRU to provide free massages to participants.
  - c. Documentation technology support
    - a. No action items - bring forward to next meeting
- 10. Schedule next meetings
  - a. November 4, 2015 7:00 p.m.
  - b. December 2, 2015 7:00 p.m.
  - c. January 6, 2016 7:00 p.m.
  - d. February 3, 2016 7:00 p.m.
  - e. March 2, 2016 7:00 p.m.
  - f. April 6, 2016 7:00 p.m.
  - g. May 4, 2016 7:00 p.m.
  - h. June 1, 2016 7:00 p.m.
  - i. Social windup for later in June
- 11. Adjourn
  - a. Meeting adjourned at 9:45 p.m.